

Leadership

- As instructional leaders at Seckman Middle School Mr. Peterson and I have set aside meeting times and collaboration time to work with the building leadership team on the Building Improvement Plan. As the instructional leaders we are responsible for the development and support of the following:
 - Working together as a leadership team to develop and support [RTI structures](#) throughout the building
 - Administrators collaborating with each department during [PLC time](#) and [Staff Meetings](#) on First Best Instruction/Assessments/conversation around student work and academic support for students
 - Monitoring all aspects of the NEE through teacher PDPs, Unit of Instructions, and [daily observations](#)
 - Collaborating on [communication](#) around attendance, Naviance, and daily happenings at SMS with all stakeholders
 - Develop Parent Advisory board to meet monthly
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Collaboration

- SMS Leadership Team The leadership meetings take place once a month during PLC time on the last Wednesday of each month. (see [PLC log for Leadership Team](#)) The first leadership meeting was the PLC/RTI training that took place on July 10th and 11th. During this meeting the leadership team developed the [RTI framework](#) for the upcoming year and ways we can support each department in the area of academic support. The entire leadership team then met on August 1st to talk about our expectations for the year and reflect on what we are most proud of at SMS. In looking at the ideas and comments from the SMS Building Leadership Team we have as a collective group developed the following plan to follow for continued improvement. The leadership team includes - Mrs. Willard (elective teacher), Mr. Perry (science), Mrs. Stokes (SPED), Mr. Cookson (Math), Mrs. Williams (Social Studies), Mrs. Alul (ELA), Mrs. Burris (counselor), Mr. Peterson (assistant principal) and myself (building principal).
 - July Leadership Training (7/10 - 7/11) and August 11th full staff training on RTI structures [Presentation](#)
 - Development of [Building PD Goals](#) to drive professional learning building wide this year (developed by Leadership Team and building PD rep Michael Zaretsky on 8/30/17)
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Goal Alignment

RTI / First Best Instruction

- 1. RTI pyramid will be shared with all staff during staff meeting ([August](#))
 - 2. All staff will have access to moving students into JagZone, Academic labs and use of [advisory tutoring](#) by end of August
 - 3. Academic Lab accessible to all students 2 days each week.
 - 4. Monitoring of D and F list
 - 5. Through increased academic support and training for teachers SMS will increase the mean score on indicators 4.1 and 7.4 by .5 points bringing each indicator to 5.6 (indicator 4.1) and 5.7 (indicator 7.4).
 - 6. Goal setting with ACT Aspire
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PLC Time

- 1. PLC time will increase from 25 minutes each week to 40 minutes each week with administrators present 90% of the time (see [bell schedule](#))
 - 2. Leadership meetings will increase from 1 time each quarter to 1 time each month
 - 3. Through increased PLC time each PLC group will have 1 common quarterly assessment, and discuss students who need access to different tiers of RTI
 - 4. Discussion on Essentials/Common Assessments - 1 each quarter
 - Communication
 - 1. SMS administrators will send weekly email blasts on Fridays and monthly newsletters to parents
 - 2. Mid-quarter reports will be emailed out 4 times each year ([see timeline](#))
 - 3. Parent Advisory group will be started and meet monthly
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CSIP Goals

- CSIP GOAL: Goal #1 Student Achievement - Improve Student Achievement for all students in the Fox C-6 School District.
- BUILDING GOALS: Increase mean scores on indicators 4.1 and 7.4 by .5
- Increase PLC time to 40 minutes with administrators present

- Increase parent communication to weekly email blasts and monthly newsletters
 - Develop an SMS Parent Advisory Board to meet monthly
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Baseline Data

- RTI /First Best Instruction DATA: In the 2016-2017 school year 21 students were placed in JagZone as a tier 3 intervention. This year we will be using data shared at PLC meetings to place students in RTI when needed. We will ensure that all students who need academic support are given academic support through MASH, Advisory Tutoring, JagZone, and Academic Labs Current mean scores on indicator 4.1 is 5.1 and 7.4 is 5.2.
 - PLC Data: In the 2016-2017 school year each PLC group had 25 minutes during advisory time. During the 2017-2018 school year we have increased that to 40 minutes to allow staff PD - (Google Classroom with JP 1X each month). No common assessments were given in 2016-2017 allowing for teachers to discuss student assessments/ or daily work.
 - Communication: Weekly email blasts were sent to parents and occasional monthly newsletters. (5 times during the year). No mid-quarter reports were shared with parents and only 3-5 parents were part of the the Parent Advisory Board which met 3 times during the 2016-2017 school year.
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Use of Research-Based Strategies

- Research Based Strategies – Cited evidence should be from credible sources, such as publications or presentations that have been reviewed by peers, credible textbooks, trade books, journals, the What Works Clearinghouse review, and publications and papers produced by nationally-recognized research or higher-education institutions. Include dates.
- Objective #1 Research on RTI/First Best Instruction - Global PD videos, Better Learning Through Structured Teaching - Douglas Fisher and Nancy Frey, Mike Mattos RTI Structures <https://www.globalpd.com/search/content/42>; John Hattie's book - Visible Learning
- Objective #2 Research on PLC - Rick Defour - PLC's that Work <http://www.solution-tree.com/presenters/plc-at-work>, Training at Summer Institute for PLC, Professional Learning Communities at

Work<http://www.edweek.org/tm/articles/2015/10/02/professional-learning-communities-still-w>
ork-if-done.html, Global PD videos

- Objective #3 Communication - Article: Why is Communication Today's most Important Skill
-<https://www.forbes.com/sites/gregsatell/2015/02/06/why-communication-is-todays-most-important-skill/#7b75f4971100>; Article - How Strong Communication Contributes to Student and School Success
-https://www.nspra.org/files/docs/Strong_Communication_Students_School_Success.pdf
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